METROLINA LIBRARY ASSOCIATION

MINUTES OF THE BOARD MEETING

THURS. MAY 23RD, 2013, 2 - 3 P.M.

Central Piedmont Community College, Harris Campus, Building I room 1226

3210 CPCC Harris Campus Drive, Charlotte

**Board Members Present:** Joli McClelland, Brenda Almeyda, Rebecca Freeman, Valerie Freeman, Jo Henry, Melinda Livas, Alex McClelland, Frank Newton.

**Board Members Absent:** Denelle Eads, Katy Hill, Beth Martin, Julie Obst, LaJuan Pringle, Sherrill Shiraz, Doug Short.

**1. Minutes of Last Board Meeting (Frank).** Minutes of the April Board meeting were approved.

**2. Treasurer's Report (Jo).** Jo reported we have $12,812 in the bank. Doug has paid for the tents for the June Conference, so our balance will go down once that payment clears.

**3. Program Planning -- 2013 Metrolina Information Literacy Conference (June 13th).**

**(a) Bags and materials for registrants.** All available Board members are invited to help with folder stuffing which will be Mon. June 10th at 2 p.m. at Johnson and Wales (Valerie's place). Contents will include new Metrolina brochures, printed Conference program, carabiners.

**(b) Carabiners (Melinda).** Carabiners (oversized key chains, <http://en.wikipedia.org/wiki/Carabiners>) have arrived and look good.

**(c) Dinner after Conference.** For members of the Board, will be at Savor's. We'll invite Dr. Bell to join us if he would like to. Spouses are welcome.

**(d) Dinner before Conference.** Based on a suggestion from out-of-town attenders, we will have a networking dinner on Wednesday (the night before the Conference) at Celeb's, 6-8 p.m. All attenders are invited.

**(e) Door prizes.** Joli will pick up Amazon gift cards (one $50, two $25).

**(f) Food (Valerie).** Catering will be by Chartwell's. We're planning for 60 people for breakfast and 120 for lunch. We pay Chartwell's partial payment in advance if by check, card number on file if paying by credit card. MLA will pay the tab for lunch (in excess of $2,000), while Johnson and Wales will donate payment for breakfast and snacks (in excess of $1,300).

**(g) Introducers for the presenters (track or session chairs).** Brenda, Frank, Melinda, and Sherrill volunteered or were volunteered.

**(h) Name badges and holders (Valerie).** Valerie has obtained name badges.

**(i) Poster easels.** Board approved purchase of 8 easels for $120. They will be plywood covered with cloth, 4' wide by 3' tall.

**(j) Printed program.** Valerie passed around a printed program. It has a color picture of Steven Bell, and our new logo on the front.

**(k) Tents.** Arrangements have been made as they were last year to have tents set up outside the eating area, to accommodate a larger crowd.

**(l) Final arrangements.** Trey will send invoice for logo and T-shirts, and Jo will mail payment. Joli will work with Dr. Bell on how and when he'll get our payment, etc., and she'll introduce him.

**4. Upcoming Board Meeting.** At the April meeting, our next Board meeting was tentatively scheduled for:

 Thurs. Aug. 15th, 2-4 p.m.

This was not revisited at the May meeting.

Respectfully submitted,

Frank Newton

MLA Secretary

6-21-2013